

# Northeast Kingdom Fund - 2024

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*Vermont Community Foundation*

## *Northeast Kingdom Fund Guidelines*

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The Northeast Kingdom Fund is interested in supporting opportunities in which a modest grant can leverage a new idea or other grant dollars, or make possible a project or idea that will benefit the people and communities in the Northeast Kingdom. In general, the fund is not able to support capital campaigns, normal operating expenses, deficit funding, or lost revenue. Applicants must demonstrate that the beneficiaries of a grant from the Northeast Kingdom Fund will be the people and communities of the Northeast Kingdom.

The Northeast Kingdom Fund review committee, made up of residents from the Kingdom, will make funding recommendations to the Foundation.

The Northeast Kingdom Fund funds grants up to \$5,000.

### **2024 Guidance for Proposals**

2024 grant funding will prioritize applications from projects and/or organizations that are based in the Northeast Kingdom and provide services directly to the community. We are looking to support projects that have emerged from the local community and/or projects that are in direct response to community need.

### **Deadline and Notification**

Applications must be submitted using our Online Grants Manager by 5:00 p.m. Friday, July 19, 2024. No late applications will be accepted.

### **Helpful Hints:**

- Character limits include spaces and punctuation.
- Be sure to save your work frequently by clicking the "Save" button at the bottom of the page as the system will log out after 90 minutes of inactivity.
- The size of text boxes can be adjusted by dragging on the lower right corner.
- Create a PDF version of your application via the "Application Packet" button at the top of the page. All content and attachments will be included.

All applications must be submitted electronically to the Vermont Community Foundation through the application form in the Online Grants Manager, which can be accessed at [www.vermontcf.org/OGM](http://www.vermontcf.org/OGM). Applications will not be accepted by mail or email. If you have questions about the Online Grants Manager, please contact [jmulcahy@vermontcf.org](mailto:jmulcahy@vermontcf.org) or 802-828-7760.

## Organizational Questions Part I

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### Please share the mission of the organization.\*

*Character Limit: 500*

### Issues your organization works to address (words not sentences).\*

Ex. homelessness, food insecurity, carbon emissions, forest fragmentation, childcare, substance misuse.

*Character Limit: 500*

### What is your organization's annual operating budget?\*

*Character Limit: 20*

### Did you receive a grant from the Community Foundation in either 2022 or 2023?\*

#### Choices

Yes

No

Unsure

### Financial Statements - Completed Fiscal Year\*

Please upload a copy of your organization's profit/loss statement and balance sheet from its most recently completed fiscal year. Sample documents can be downloaded from the Community Foundation's website - visit our Online Grants Center FAQ for more details.

*File Size Limit: 3 MB*

### Financial Statements - Current Fiscal Year\*

Upload a copy of your organization's budget to actual, including both revenue and expenses, from its current fiscal year. Sample documents can be downloaded from the Community Foundation's website - visit our Online Grants Center FAQ for more details.

*File Size Limit: 3 MB*

### What status best describes the applicant?\*

Our grants must be paid to a registered 501(c)(3) nonprofit, place of worship/religious group, or town/municipal agency. If your organization or group does not fall into one of these categories, you will need to use a fiscal sponsor. If you have questions, please contact 802-388-3355 ext. 222. We are happy to talk through your options.

#### Choices

Municipal entity (i.e., town, public school, or other municipal department or agency)

Registered 501(c)(3) nonprofit

Place of worship or religious group

Other - Please provide details in your answer to the next question.

## Use this space to provide additional information about the applicant's status. (If Applicable)

If you have a fiscal sponsor—or if you operate under the umbrella of a larger registered nonprofit—provide their name below.

*Character Limit: 200*

## Fiscal Sponsor Agreement Form (If Applicable)

Download a blank Fiscal Sponsor Agreement Form ([click here to download the form](#)) and forward it to your fiscal sponsor to print, fill out, and sign. The form must be filled out completely and you must use the official VCF form. Please call 802-388-3355 if you have questions.

**Upload the form here.**

*File Size Limit: 3 MB*

## Which areas of the state does the organization serve?\*

*Choose all that apply.*

### Choices

Statewide  
Addison County  
Bennington County  
Caledonia County  
Chittenden County  
Essex County  
Franklin County  
Grand Isle County  
Lamoille County  
Orange County  
Orleans County  
Rutland County  
Washington County  
Windham County  
Windsor County

## Which of the following strategic focus area(s) aligns best with the work of your organization?\*

*Choose all that apply.*

### Choices

Economic Equity  
Climate & Environment  
Health & Wellbeing  
Education & Training  
Democracy, Trust, & Community Leadership

## *Economic Equity*

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**Choose from the following to further define how your work aligns with Economic Equity.**

*Choose all that apply.*

### **Choices**

- Enabling Home Ownership and Housing Creation
- Supporting Economic Innovation
- Catalyzing Business Ownership and Entrepreneurship

### **Other:**

*Character Limit: 500*

## *Climate & Environment*

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**Choose from the following to further define how your work aligns with Climate & Environment.**

*Choose all that apply.*

### **Choices**

- Improving Land Use and the Forest Economy
- Strengthening Farm Viability and Food Systems
- Protecting Climate and Environmental Justice
- Promoting Clean and Efficient Energy Use

### **Other:**

*Character Limit: 500*

## *Health & Wellbeing*

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**Choose from the following to further define how your work aligns with Health & Wellbeing.**

*Choose all that apply.*

### **Choices**

- Supporting Mental Health and Wellness
- Ensuring Health Equity
- Helping Youth to Thrive
- Caring for Older Vermonters
- Fostering Social Connectivity
- Other

### **Other:**

*Character Limit: 500*

## *Education & Training*

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**Choose from the following to further define how your work aligns with Education & Training.**

*Choose all that apply.*

### **Choices**

- Addressing College Affordability, Access, and Persistence
- Building Pathways to Promising Careers
- Strengthening Early Childhood Education and Childcare
- Increasing Access to Expanded Learning Opportunities
- Other

### **Other:**

*Character Limit: 500*

## *Democracy, Trust, & Community Leadership*

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**Choose from the following to further define how your work aligns with Democracy, Trust, Leadership.**

*Choose all that apply.*

### **Choices**

- Engaging Vermonters in Decision Making and Democracy
- Building Trust and Connection
- Supporting Strong, Skilled Community Leaders
- Exploring Innovations in Democracy
- Other

### **Other:**

*Character Limit: 500*

## *Addison County*

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**Which towns in Addison County does the organization serve?\***

*Check all that apply.*

### **Choices**

- Addison
- Bridport
- Bristol
- Cornwall
- Ferrisburg

Goshen  
Granville  
Hancock  
Leicester  
Lincoln  
Middlebury  
Monkton  
New Haven  
Orwell  
Panton  
Ripton  
Salisbury  
Shoreham  
Starksboro  
Vergennes  
Waltham  
Weybridge  
Whiting

## *Bennington County*

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**Which towns in Bennington County does the organization serve?\***

*Check all that apply.*

### **Choices**

Arlington  
Bennington  
Dorset  
Glastenbury  
Landgrove  
Manchester  
Peru  
Pownal  
Readsboro  
Rupert  
Sandgate  
Searsburg  
Shaftsbury  
Stamford  
Sunderland  
Winhall  
Woodford

## *Caledonia County*

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**Which towns in Caledonia County does the organization serve?\***

*Check all that apply.*

### Choices

Barnet  
Burke  
Danville  
Groton  
Hardwick  
Kirby  
Lyndon  
Newark  
Peacham  
Ryegate  
Sheffield  
St. Johnsbury  
Stannard  
Sutton  
Walden  
Waterford  
Wheelock

## *Chittenden County*

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**Which towns in Chittenden County does the organization serve?\***

*Check all that apply.*

### Choices

Bolton  
Buel's Gore  
Burlington  
Charlotte  
Colchester  
Essex  
Hinesburg  
Huntington  
Jericho  
Milton  
Richmond  
Shelburne  
South Burlington  
St. George  
Underhill  
Westford  
Williston  
Winooski

## *Essex County*

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**Which towns in Essex County does the organization serve?\***

*Check all that apply.*

### Choices

Averill  
Avery's Gore  
Bloomfield  
Brighton  
Brunswick  
Canaan  
Concord  
East Haven  
Ferdinand  
Granby  
Guildhall  
Lemington  
Lewis  
Lunenburg  
Maidstone  
Norton  
Victory  
Warner's Grant  
Warren Grove

## *Franklin County*

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**Which towns in Franklin County does the organization serve?\***

*Check all that apply.*

### Choices

Bakersfield  
Berkshire  
Enosburg  
Fairfax  
Fairfield  
Fletcher  
Franklin  
Georgia  
Highgate  
Montgomery  
Richford  
Sheldon  
St, Albans Town



St. Albans City  
Swanton

## *Grand Isle County*

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**Which towns in Grand Isle County does the organization serve?\***

*Check all that apply.*

### **Choices**

Alburgh  
Grand Isle  
Isle La Motte  
North Hero  
South Hero

## *Lamoille County*

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**Which towns in Lamoille County does the organization serve?\***

*Check all that apply.*

### **Choices**

Belvidere  
Cambridge  
Eden  
Elmore  
Hyde Park  
Johnson  
Morristown  
Stowe  
Waterville  
Wolcott

## *Orange County*

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**Which towns in Orange County does the organization serve?\***

*Check all that apply.*

### **Choices**

Bradford  
Braintree  
Brookfield  
Chelsea  
Corinth  
Fairlee  
Newbury

Orange  
Randolph  
Strafford  
Thetford  
Topsham  
Tunbridge  
Vershire  
Washington  
West Fairlee  
Williamstown

## *Orleans County*

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**Which towns in Orleans County does the organization serve?\***

*Check all that apply.*

### Choices

Albany  
Barton  
Brownington  
Charleston  
Coventry  
Craftsbury  
Derby  
Glover  
Greensboro  
Holland  
Irasburg  
Jay  
Lowell  
Morgan  
Newport City  
Newport Town  
Troy  
Westfield  
Westmore

## *Rutland County*

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**Which towns in Rutland County does the organization serve?\***

*Check all that apply.*

### Choices

Benson  
Brandon  
Castleton

Chittenden  
Clarendon  
Danby  
Fair Haven  
Hubbardton  
Ira  
Killington  
Mendon  
Middletown Springs  
Mount Holly  
Mount Tabor  
Pawlet  
Pittsfield  
Pittsford  
Poultney  
Proctor  
Rutland City  
Rutland Town  
Shrewsbury  
Sudbury  
Tinmouth  
Wallingford  
Wells  
West Haven  
West Rutland

## *Washington County*

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**Which towns in Washington County does the organization serve?\***

*Check all that apply.*

### **Choices**

Barre City  
Barre Town  
Berlin  
Cabot  
Calais  
Duxbury  
East Montpelier  
Fayston  
Marshfield  
Middlesex  
Montpelier  
Moretown  
Northfield  
Plainfield  
Roxbury

Waitsfield  
Warren  
Waterbury  
Woodbury  
Worcester

## *Windham County*

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**Which towns in Windham County does the organization serve?\***

*Check all that apply.*

### Choices

Athens  
Brattleboro  
Brookline  
Dover  
Dummerston  
Grafton  
Guilford  
Halifax  
Jamaica  
Londonderry  
Marlboro  
Newfane  
Putney  
Rockingham  
Somerset  
Stratton  
Townshend  
Vernon  
Wardsboro  
Westminster  
Whitingham  
Wilmington  
Windham

## *Windsor County*

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**Which towns in Windsor County does the organization serve?\***

*Check all that apply.*

### Choices

Andover  
Baltimore  
Barnard  
Bethel

Bridgewater  
Cavendish  
Chester  
Hartford  
Hartland  
Ludlow  
Norwich  
Plymouth  
Pomfret  
Reading  
Rochester  
Royalton  
Sharon  
Springfield  
Stockbridge  
Weathersfield  
West Windsor  
Weston  
Windsor  
Woodstock

## *Northeast Kingdom Fund Application Questions*

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### **Project Name\***

*Character Limit: 100*

### **Project Summary\***

Provide a concise overview of the project and what it will accomplish in one or two sentences. Please use complete sentences – this description may be used in publications.

*Character Limit: 200*

### **Total Amount Requested\***

Minimum \$500 / Maximum \$5,000

*Character Limit: 20*

### **Timeline and Workplan\***

Please summarize your work plan by listing the project activities and their expected timeline.

*Character Limit: 3000*

### **Community Engagement\***

Who was involved in developing this project? How did you decide on this approach?

*Character Limit: 2250*

## Community Benefit\*

Who will benefit from this work and how will they benefit?

*Character Limit: 2250*

## Project Budget - Itemized (REQUIRED ATTACHMENT)\*

Attach a copy of your itemized project budget. You should include both expenses and revenue, including pending and secured support. (Sample budget documents may be used as a guide and downloaded from the Community Foundation's website - visit our Online Grants Center for more details.)

*File Size Limit: 1 MB*

## Budget Narrative

Please feel free to include additional information about the budget here or within the budget itself.

*Character Limit: 900*

## Attach a Photograph (OPTIONAL)

Quality photos can be very helpful and inspiring. Sometimes we have opportunities to share your proposal with other potential funders and sometimes we want to promote the good work you are doing through social media and web posts. Providing an image is optional, but we would be grateful.

**Please indicate photographer credit and/or photo description in text area. *File types supported: png, jpeg, or jpg.***

*Character Limit: 500 | File Size Limit: 2 MB*

## Photograph License and Release (if applicable)

Do you wish to give the VCF permission to use your photo in communications? Please indicate below how you'd like it used.

**Option 1:** Please only use my photo internally if relevant to this application (to be shared among VCF staff only)

**Option 2:** Please use my photo internally and externally as determined by the VCF (this may include external communications, such as press releases, social media, or communications with potential funders of your project) Your organization &/or the photographer will be credited as the source of the image.

*Select option below.*

### Choices

Option 1

Option 2

## Organizational Questions Part II

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**Which of the following populations does your organization serve? Please check all that apply.\***

### Choices

Children and youth  
Families  
Older Vermonters (age 65+)  
Small, rural communities  
Low-income or those living in poverty  
Black, Brown, or other People of Color  
Indigenous People  
LGBTQ+  
People with disabilities or special needs  
No special populations  
Unsure  
Other, describe:

### Other:

*Character Limit: 500*

**Approximately how many people do you serve on a regular basis during the course of a year?\***

*If your service level varies from year to year, you can use an estimate of the number you served in the last year.*

### Choices

Fewer than 100  
100-499  
500-999  
1,000-4,999  
5,000-24,999  
25,000-50,000  
More than 50,000  
Unsure

**How many years has your organization existed?\***

### Choices

Less than 5 years  
5-10 years  
11-20 years  
21-50 years  
More than 50 years  
Unsure

## How many paid full-time employees or the equivalent does your organization have?\*

### Choices

- no paid employees
- 1-2 full-time employees (or equivalent)
- 3-10 full-time employees (or equivalent)
- 11-20 full-time employees (or equivalent)
- 21-30 full-time employees (or equivalent)
- 31-50 full-time employees (or equivalent)
- 51-100 full-time employees (or equivalent)
- More than 100 full-time employees (or equivalent)
- Unsure

## What are the demographics of your organization's leadership? Please check all that apply.\*

### Choices

- BIPOC led organization (Executive or Assistant Director, CEO, etc.)
- BIPOC members on the Board of Directors
- LGBTQ+ led organization (Executive or Assistant Director, CEO, etc.)
- LGBTQ+ members on the Board of Directors
- People with disabilities lead the organization (Executive or Assistant Director, CEO, etc.)
- People with disabilities are members of the Board of Directors
- None of the above
- Unknown or prefer not to say
- Other, describe:

### Other:

*Character Limit: 500*

## *Save and Submit*

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**Applications must be submitted online by 5:00 p.m. on Friday, July 19, 2024 to be considered.**

*By submitting your application to the Vermont Community Foundation, you give us permission to share your application and information about your project with other potential funders, both individuals and foundations.*