

# Health Equity Capacity Building Grants 2022 - Track One

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## *Vermont Community Foundation*

### *Guidelines*

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Health Equity Capacity Building grants are meant to enable organizations to continue their efforts and to build additional capacity for future work to address persistent health disparities and inequities. The Vermont Department of Health (VDH) has been awarded a Centers for Disease Control and Prevention (CDC) COVID-19 Health Equity Grant to address the persistent and disproportionate impact of COVID-19 on populations at higher risk and populations that are underserved. The Vermont Department of Health acknowledges that racism is a public health crisis as demonstrated in our COVID 19 data. Therefore, priority will be given to efforts that are working to address this crisis. Additionally, Vermont will extend this opportunity to include:

- Black, Indigenous, Persons of Color (BIPOC)
- People living in rural areas/internet deserts
- People experiencing homelessness or insecure housing
- Essential and frontline workers
- People with disabilities
- People experiencing substance use disorders
- People who are justice-involved
- Refugees/Immigrants/multilingual communities
- Migrant workers
- LGBTQIA+ people
- People experiencing poverty
- People experiencing mental illness

**Community-based organizations (CBOs)** will receive priority for these funds. For the purpose of this grant, the Vermont Department of Health defines CBO as an organization or entity which is composed or representative of a population at higher risk and engaged in creating desired improvements to this population's social health, well-being, and overall functioning. Non-CBOs are welcome to apply, however they must show partnership and engagement with their community and priority populations.

### **Important Information for All Applicants:**

The Health Equity Capacity Building Grants will be managed by the Vermont Department of Health. Approximately \$5,000,000 will be available for community-based organizations through this granting opportunity. Funding and technical assistance will be offered in Two Tracks. **This application is for Track One only.**

**Track One Funding:** The minimum level of funding per organization will be **\$25,000**. The average grant funding per organization will be **\$150,000**. This funding will be available on a **reimbursement basis only**. This track is for nonprofit organizations with existing infrastructure to manage state and federal grants as follows:

- 1) certificates of insurance; (see Appendix E for details)
- 2) recently signed W-9; and
- 3) Unique Entity Identifier (UEI) number (note: The UEI replaces the DUNS number as of April 4, 2022).

*An applicant without requirements 1-3 in place are welcome to apply with a fiscal agent that does have these requirements in place.*

We have designed the application to be as simple as possible while gathering the essential information. We have built in character limits to indicate that scale of the response we are seeking. You may contact Karen Scott, grants specialist, at [kscott@vermontcf.org](mailto:kscott@vermontcf.org) or 802-388-3355 ext. 267 with any questions you have about the application process.

We are committed to providing access, equal opportunity, and reasonable accommodation for individuals with disabilities or for whom the English language is a barrier. If you request accommodations to fill out the application and/or translation into another language, please contact Al Belluche at [abelluche@vermontcf.org](mailto:abelluche@vermontcf.org) or 802-388-3355 ext. 247.

For more information regarding this grant opportunity, including the full RFP, please visit [vermontcf.org/healthequity](https://vermontcf.org/healthequity)

#### Helpful Hints:

- Character limits include spaces and punctuation.
- Be sure to save your work frequently by clicking the "Save" button at the bottom of the page as the system will log out after 90 minutes of inactivity.
- The size of text boxes can be adjusted by dragging on the lower right corner.
- Create a PDF version of your application via the "Application Packet" button at the top of the page. All content and attachments will be included.

All applications must be submitted electronically to the Vermont Community Foundation through the application form in the Online Grants Manager, which can be accessed at

[www.vermontcf.org/OGM](http://www.vermontcf.org/OGM). Applications will not be accepted by mail or email. If you have questions about the Online Grants Manager, please contact [grants@vermontcf.org](mailto:grants@vermontcf.org) or 802-388-3355 ext. 222.

## *Application Questions*

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### **Amount Requested\***

*Character Limit: 20*

### **Title of Project/Activity\***

Please share the title of your project, and a brief (one to two sentence) description.

*Character Limit: 300*

### **What value will this project bring to your community?\***

Please describe your project in more detail and how it will address needs in your community.

*Character Limit: 4000*

### **Building Capacity\***

How will this funding impact your organization's ability to stabilize and build capacity for the organization or the community?

*Character Limit: 4000*

### **Leadership\***

Please describe the leadership of your organization and how members of priority populations are engaged as leaders and in setting organizational direction.

*Character Limit: 4000*

### **Partners (optional)**

If applicable, please list other partners that will be involved.

*Character Limit: 1000*

### **Evaluation\***

How will you know if your project has been successful?

*Character Limit: 4000*

### **Project Budget - Itemized (REQUIRED ATTACHMENT)\***

Attach a copy of your itemized project budget. Use **Appendix C: Budget Template** to construct and report your budget.

*File Size Limit: 2 MB*

## Project Budget - Narrative\*

Please provide a brief budget narrative for your proposed activities. The narrative should include a description of how the costs are estimated or determined.

*Character Limit: 2500*

## About Your Organization

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### Organization Name\*

*Character Limit: 100*

### Primary Contact First and Last Name\*

*Character Limit: 100*

### Primary Contact Email\*

*Character Limit: 100*

### Primary Contact Phone Number\*

*Character Limit: 100*

### Organization EIN (if available)

*Character Limit: 100*

### Organization Mailing Address, City, State and Zip\*

*Character Limit: 250*

### What status best describes the applicant?\*

Health Equity grants must be paid to a registered 501(c)(3) nonprofit, place of worship/religious group, or town/municipal agency. If your organization or group does not fall into one of these categories, you will need to use a fiscal sponsor.

#### Choices

Municipal entity (i.e., town, public school, or other municipal department or agency)

Registered 501(c)(3) nonprofit

Place of worship or religious group

Other - Please provide details in your answer to the next question.

### Use this space to provide additional information about the applicant's status. (If Applicable)

If you have a fiscal sponsor—or if you operate under the umbrella of a larger registered nonprofit—provide their name below.

*Character Limit: 200*

## *Save and Submit*

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**The first deadline for TRACK ONE applications is midnight on May 1, 2022.** Applications must be received by this time to be considered in the first cohort. **We expect applicants in the first cohort to be notified of grant decisions in early June.**

Additional applications will be accepted on a rolling basis as available funding permits.