

# Equitable and Inclusive Communities Grant Program - 2022 Grant Opportunity

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*Vermont Community Foundation*

## *Guidelines*

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In cooperation with the Vermont League of Cities and Towns and the state of Vermont's Office of Racial Equity, the Vermont Community Foundation is seeking proposals from Vermont villages, towns, and cities that close the Opportunity Gap by supporting local efforts to foster inclusion, belonging, and welcome for people of all races and backgrounds. We recognize the powerful leadership roles that local governments can play in removing structural barriers and building a more inclusive and diverse state, and want to support communities in fulfilling that potential.

Learn more about this grant round by visiting our website [here](#).

### **Eligibility**

Eligible applicants are Vermont cities, towns, and villages. Nonprofit organizations or community groups doing work on behalf of and in coordination with a city, town, or village may apply if a letter of support from the municipal partner is included.

All applicants to programs at the Vermont Community Foundation must meet [these guidelines](#).

Applicants are welcome to contact us with questions or for clarification prior to submitting a proposal. If you have questions, please contact Kate McCarthy at [kmccarthy@vermontcf.org](mailto:kmccarthy@vermontcf.org).

**Award Information:** Applicants may apply for up to \$10,000 for up to a 12-month project period.

### **Helpful Hints:**

- Character limits include spaces and punctuation.
- Be sure to save your work frequently by clicking the "Save" button at the bottom of the page as the system will log out after 90 minutes of inactivity.
- The size of text boxes can be adjusted by dragging on the lower right corner.
- Create a PDF version of your application via the "Application Packet" button at the top of the page. All content and attachments will be included.

All applications must be submitted electronically to the Vermont Community Foundation

through the application form in the Online Grants Manager, which can be accessed at [www.vermontcf.org/OGM](http://www.vermontcf.org/OGM). Applications will not be accepted by mail or email. If you have questions about the Online Grants Manager, please contact [grants@vermontcf.org](mailto:grants@vermontcf.org) or 802-388-3355 ext. 222.

## *Application Questions*

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### **Amount Requested\***

Applicants may apply for up to \$10,000 for up to a 12-month project period.

*Character Limit: 20*

### **Service Area\***

What municipality or municipalities are served by this project?

*Character Limit: 50*

### **Goals and Objectives\***

What do you hope to achieve with this project? Who will benefit?

*Character Limit: 2500*

### **Activities being proposed\***

What are you proposing to do to advance equity work? What activities or steps will you take to do this? What is your timeline?

*Character Limit: 2500*

### **Timeliness\***

What makes the proposed approach the best one for your community at this time?

*Character Limit: 1500*

### **Community engagement in project development\***

How does this approach serve the needs of the community's former, current, and future BIPOC residents and businesses? Who was involved in developing this project? (Ideally, projects will be developed in partnership with diverse groups of people.)

*Character Limit: 2500*

### **Previous work\***

What work has your community done so far on equity and inclusion? How will this project build upon that work? What conditions are present to help make this work successful, and what might make it challenging? (Prior work is not required, but we are interested in knowing how the community's work is progressing on this topic.)

*Character Limit: 3000*

## Evaluation\*

How will you evaluate your work? How will you know if your goals have been achieved? Evaluation can include metrics (# of people reached, trained, etc.) or other approaches to evaluation.

*Character Limit: 2500*

## Project Budget - Itemized (REQUIRED ATTACHMENT)\*

Attach a copy of your itemized project budget. You should include both expenses and revenue, including pending and secured support. (Sample budget documents may be used as a *guide* and downloaded from the Community Foundation's website - visit our [Online Grants Center](#) for more details.)

*File Size Limit: 2 MB*

## Optional: Project Budget - Additional details

If this information is not provided elsewhere in the application materials, please provide a brief budget narrative for your proposed activities.

*Character Limit: 2500*

## About Your Organization

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### Organization Name\*

*Character Limit: 100*

### Primary Contact First and Last Name\*

*Character Limit: 100*

### Primary Contact Email\*

*Character Limit: 100*

### Primary Contact Phone Number\*

*Character Limit: 100*

### Organization EIN\*

*Character Limit: 100*

### Organization Mailing Address, City, State and Zip\*

*Character Limit: 250*

### What status best describes the applicant?\*

Our grants must be paid to a registered 501(c)(3) nonprofit, place of worship/religious group, or town/municipal agency. If your organization or group does not fall into one of these categories,

you will need to use a fiscal sponsor. If you have questions, please contact 802-388-3355 ext. 222. We are happy to talk through your options.

### Choices

Municipal entity (i.e., town, public school, or other municipal department or agency)

Registered 501(c)(3) nonprofit

Place of worship or religious group

Other - Please provide details in your answer to the next question.

### Use this space to provide additional information about the applicant's status. (If Applicable)

If you have a fiscal sponsor—or if you operate under the umbrella of a larger registered nonprofit—provide their name below.

*Character Limit: 200*

### Fiscal Sponsor Agreement Form (If Applicable)

Download a blank Fiscal Sponsor Agreement Form ([click here to download the form](#)) and forward it to your fiscal sponsor to print, fill out, and sign. The form must be filled out completely and you must use the official VCF form. Please call 802-388-3355 ext. 222 if you have questions.

*File Size Limit: 3 MB*

## Save and Submit

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**Applications will be accepted on a rolling basis until funding is no longer available.** Review of applications will take place monthly. Applicants should expect to hear back from the Foundation within 30 days following application submission.

By submitting your application to the Vermont Community Foundation, you give us permission to share your application and information about your project with other potential funders, both individuals and foundations.